



# THE PRIDE

August/September 2017

## Important Dates to Remember

### August Dates

- 7 New Students (10am-6pm) all bldgs.
- 10 Fee Day (8am-4pm) all bldgs.
- 14, 15, 16, 17, 18, 21 Pick-up Back to School Kits 8am-4pm
- 18 Booster Club Membership Kick-Off 5:30
- 21 K-8 Meet & Greet 2-6pm
- 21 9<sup>th</sup> Grade Orientation 6pm-8pm
- 23 First Day of the 2017-18 School Year K-12
- 28 First Day of Preschool

### September Dates

- 4 No School –Labor Day
- 5 No School – Professional Learning
- 14 PTO Kick off Meeting – Intermediate
- 20 Homecoming Parade 5:30pm
- 20 CPU Booster Club Cookout 4:30-7 HS Cafeteria
- 21 PTO Donuts w/ Dad-Intermediate 7:30am
- 22 PTO Walkathon-Intermediate
- 26 Picture Day
- 27 Picture Day
- 28 PTO Donuts w/ Dad-Primary 7:30am
- 28 12:45 Dismissal: K-12 Parent Teacher Conferences
- 28 Primary Character Assembly 8:45am

Here is a [link](#) to the 2017-18 academic calendar located the school webpage, [www.cpuschools.org](http://www.cpuschools.org).



### District Office Move

The district office is now located at the High School. All visitors must check with the high school secretary located to the right as you enter.

## District

### Welcome Back - School Starts August 23rd!

- **Monday, August 7<sup>th</sup> ~ AK-12 New Student Registration from 10:00a.m.-6:00 p.m.** Students new to the district may register in the Principal's Office at their attendance center and tour their building. High school students are encouraged to call the office for a scheduled time to meet with the Counselor and Principal.
- **Thursday, August 10<sup>th</sup> ~ Fee Day ~** Returning students and parents can update information, pay fees, purchase athletic passes, deposit money in meal accounts and arrange or update transportation information from **8:00 a.m-4:00 p.m.**. You can do this all on-line and don't have to come in to a building.
- **Monday, August 21 ~ PK-8 Meet & Greet –** Students and parents can bring school supplies and talk with classroom teachers anytime between **2:00 and 6:00 p.m.**
- **Monday, August 21<sup>st</sup> - 9<sup>th</sup> Grade Orientation - 6:00pm-8:00pm.** This is for students only.

**Forms Online – For your convenience you can find athletic physical, insurance and athletic code of conduct forms by clicking on this [link](#).**

### Weather Information

In the event that we need to close schools for any reason, we have a variety of ways to communicate that information to our families and staff members.

- The following media sources  
~KCRG TV – Channel 9  
~KWWL – Channel 7  
~KGAN – Channel 2
- Iowa School Alerts: This is a notification system for schools that is operated by the state, go to (<https://tinyurl.com/zl8qlsp>) to register.

We will also use social media to announce school closings. On Twitter, you can follow us @CPUSchools.

## Electronic PRIDE

The district is continuing to do most of the PRIDE electronically. A link to the PRIDE will be emailed to parents and guardians in the district. There is also a link to current and previous issues of the PRIDE on the CPU webpage.

The district would like to make sure the PRIDE gets to everyone who wants to keep informed about the school. Please talk to friends, relatives and neighbors to see if they would like to be put on the email list to receive the PRIDE. If someone you know would like to be added to the list to receive a link to the PRIDE and other district information, please email Angi Woods at [awoods@cpuschools.org](mailto:awoods@cpuschools.org). If you are a parent to a student, you will automatically receive the electronic PRIDE. If you would like a paper copy of the PRIDE mailed to you, please contact the district office.

### Did You Know?

- CPU had a 97% registration rate using e-Registration for the 16-17 school year!
- The Lion's Club raised over \$1,000 at their pork dinner during Center Point Pork Days. The proceeds from the dinner were donated for the purchase of a therapy dog at the primary building.
- 42 1st, 2nd and 3rd grade students participated in the district's summer school program
- 2016/2017 Hy-Vee receipts collected resulted in a check to the PTO in the amount of \$1065. The proceeds will be used to provide free family meals before each PTO meeting and other PTO projects. The primary and intermediate buildings will be collecting the Hy-Vee receipts again this year.
- All of the major construction projects in the district have been completed.
- PowerSchool was used by students and parents 38,396 times during the 16-17 school year.
- 64% of 6-12 grade parents signed-up to receive an email progress report through PowerSchool
- The CPU Girl's athletic program has been to the regional final 17 out of the last 19 seasons in volleyball, basketball, soccer and softball, making it to state 10 times!

## School Dining System

The School Dining System (Total K12) is our hot lunch program. As a parent, you can login to see your household account, check your balance and even set daily limits for your child's spending. If you have an e-mail account, you can be advised when the account balance is running low. If you do not have a login for the School Dining System or wish to set up the low balance notification, please contact Lunch Clerk Beth Seltrecht at 849-1102 ext. 9-1016.

### Free and Reduced School Lunch Information

The District would like to help you with stretching your budget by asking you to consider applying for free and reduced lunches. If your income has dropped in the last year or just the last few weeks, and you would like to know if you qualify for this program, please consider applying for free or reduced lunches for your children. More information and application materials are located in the [Menus](#) tab on the home page of the school website, or you may stop in to your child's school as well as the District office. This program will not only assist you, but it may also help the district in qualifying for various grants. If you have any questions, please feel free to contact Lunch Clerk Beth Seltrecht at 849-1102 ext. 9-1016. All application materials are kept completely confidential.

### Waiver of Student Fees

Students whose families meet the income guidelines for free and reduced-priced lunch, the Family Investment Program (FIP), Supplemental Security Income (SSI), transportation assistance under open enrollment, or who are in foster care are eligible to have their student fees waived or partially waived. Students whose families qualify for temporary for temporary financial hardship should contact the Principal's Office for a waiver form. This waiver does not carry over from year to year and must be completed annually.

### Hawk~I Insurance

For those of you interested in **Hawk~I Insurance**, the form is found on the **CPU School website** under the [Health Services](#) tab.

## 2017-18 Yearly Fee List Per Child

- \*School Registration Fee: \$30
- \*Student Activity Pass \$40
- \*6<sup>th</sup> Grade Camp-Out \$45
- \*Band Percussion \$75
- \*Band Instrument Rental \$100
- \*Meal Prices :

### Students

- K-5 Lunch is \$2.50 Breakfast is \$1.50
- 6-8 Lunch is 2.55 Breakfast is \$1.55
- 9-12 Lunch is \$2.65 Breakfast is \$1.60

### Football Rules for Students at CPU

K-8 students must have to come to all games with an adult parent – The adult is responsible for all children they bring.

Elementary students have to be with the parent during the game. They don't have to be right with them but near. If they go somewhere they shouldn't be, they are taken to their parents

MS students are in a designated area (West endzone) or they are by their parents. They may go to the concession area but need to get back to their seat when done.

HS students have to be in the stands. They may go to the concession area but need to get back to their area when done.

If any student crosses the white line east of the concession area, they are considered to be leaving. Students not following those rules will not be allowed back for the rest of the year.

### eFriday Folders

In an effort to reduce paper, the CPU district uses an e-Friday folder. This contains information for all grade levels (PK-12). The link will be e-mailed each Friday to all patrons on the district e-mail list. The link is located on the middle right side of the school webpage under Latest News. The information stays on there for many weeks and you can access the eFriday Folder at any time. [eFriday Folder](#)

### E-Registration

E-registration information was e-mailed to families during the last week of July. Please get this completed as soon as you can. We appreciate your support! CPU had 92% participation before school started last year. Let's get 100% this year! If you have questions about this process, you can get help at any building from 8am-4pm on Thursday August 10th. You may go to the following site for instructions.

[E-registration Directions](#)

## Plan to attend the Booster Club Fall Kickoff and Membership Drive

Friday August 18th at 5:30.

To help kickoff the 2017-2018 membership drive, we'd like to invite you to a tailgating party, which will start at 5:30pm with hamburgers or hotdogs, pop and chips being served. At this time, you will be able to sign up for different membership levels that may benefit your family during the 2017-18 sport seasons. With your membership, you and your family will be given a hamburger or hotdog, pop and chips free.

You can also buy a membership to the Booster Club by paying online and then get your packet at the kickoff. The online site is the same as the payment for lunches.

<https://ia-centerpointurbana.intouchrecepting.com/>

[CPU Booster Club Membership Information](#)

## Professional Learning Foci for the 2017-18 School

During the 2017/2018 School Year the Center Point-Urbana Staff will be focusing their learning on many areas in order to continuously enhance and build their skills in order to positively affect student growth and student achievement.

The preschool, primary and intermediate staff focus will be on LETRS (*Language Essentials for Teachers of Reading and Spelling*) implementation, implementing the Data Teams process in the area of phonemic awareness. In addition, they'll continue their curriculum work by working on pacing calendars and unit planning for the unwrapped standards in each content area.

The middle school and high school staff will focus on implementing the Data Teams process, curriculum work by working on pacing calendars and unit planning for the unwrapped standards in each content area, and standards-based grading. They will also be taking a class on using rigorous reading strategies in their classrooms!



We are pleased to announce that there are no major changes to the online payment system for 2017-18. We would just like to remind everyone that you can use the same username that you use for Powerschools to access all members of your family on the online payment system. Once you are in the system you can choose a child, make purchases and add them to your

cart, then click on the **HOME** button to do the same for additional children. You will then be able to check out once for the entire family. New fees for 2016-17 will be assigned to children by early August. As was the case last year, a deposit made in any child's lunch account will be available to all children in the family.

Please do not hesitate to contact Kristy at the district office (319) 849-1102 x6011 if you have any questions regarding this product. You will see more InTouch information later in this newsletter.

### **ALICE Training-17/18 Plans History of ALICE at CPU**

In March of 2014 over 150 parents attended a district-wide ALICE Training at the CPU high school. A.L.I.C.E., which stands for Alert, Lockdown, Inform, Counter, Evacuate, is a proactive alternative to the traditional school lockdown response to an intruder or shooter being in a school building. A.L.I.C.E. as a crisis training program, is another form of safety preparedness. All parents who attended participated in an informative and enlightening training done by the Linn County Sheriff's Office. The training included a powerpoint and then most parents were involved in different scenarios as if a shooter was in the school building.

During the month of May that year, all PK-12th grade students were taught to escape an intruder, go to a designated rally point and wait for directions. The Linn County Sheriff's Office gave the building principals feedback when those drills occurred.

### **Continued Work to Keep Our Students and Staff Safe**

- ALICE Training is now being called "*Intruder Drills*". All students and staff will refer to the strategies learned during the ALICE training and practice drills as intruder drills.
- Intruder drills will be done with all students the first weeks of each school year. It is the goal of the school district to do 1 intruder drill per building each semester.
- Continued work to keep our students safe: This summer the administrative team developed a plan for CPU students who are at the rally point to get to the re-unification location. It is at the re-unification location where the students will be released to their parents. This portion of the intruder drill will

be practiced this fall with the middle school students. More information to come.

### ***Mark Your Calendars:***

- Another Intruder(ALICE Training) Training for parents will be held on **Tuesday, November 14th, 2017 at the high school from 6:00-9:00.** Childcare will again be provided before the training begins at 6:00. If you were unable to attend the first training and/or you'd like to attend again and/or you're a new parent to our school district, please mark your calendar for that date. Reservation fliers will be sent home in early October.

The CPU administrators and staff will continue to learn strategies to keep students and staff safe.

Feel free to contact your child's building principal if you have further questions.

### **Hy-Vee Receipts-SAVE THEM**

Hy-Vee is continuing their CASH 4 STUDENTS campaign for the 2017/2018 school year. Collect and turn in all receipts from ***any Cedar Rapids or Marion Hy-Vee Food Store or Hy-Vee Drugstore.*** For every \$200 collected in receipts, \$1 will be earned.

Our CPU families have done a wonderful job collecting and turning in their food store and Drugstore receipts. Last year we collected \$250,000 in receipts and the school earned over \$1065. Simply send your receipts to school and they will be collected and counted. Last year the money earned was used to provide free family meals before each PTO meeting. Thanks for your support!

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### **Activities Update**

**Ashlee Schantz is now the Activities Secretary, located at the High School and can be reached at 319-849-1102 ext 6014.**

**Scott Kriegel is the Activities Director/At-Risk Coordinator, located at the High School and can be reached at 319-849-1102 ext 1022.**

### **Transportation Update**

**Tami Stark is the Transportation Director and can be reached at 319-849-1102 ext 3118.**

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# Center Point-Urbana Community School District



## ONLINE PAYMENTS THROUGH INTOUCH

Center Point-Urbana Community School District provides parents an **easy** and **convenient** way to pay school fees online. Parents may pay with VISA, MasterCard, or Discover credit or debit cards. Our web store accepts payments over the internet 24/7. InTouch, a national processor, allows us to provide a secure site for making payments.

- Access the online payment option during the *PowerSchool* eRegistration process on the Fee screen, or on the Payments & Fees tab at [www.cpuschools.org](http://www.cpuschools.org).
- At the InTouch online payment screen, log in by entering your Powerschool login in the User Name field and enter your password in the Password field.
  - *The first time you login to the Payments and system, you will need to set your password. must have a valid email account in your Powerschool contact information for this to work. Individuals new to the District will to wait for at least 1 day after creating their Powerschools account for the data to be loaded in Intouch.*

- Click on your student’s name.
- Click the “Pay Fines/Fees” box.
- Select the fees to pay. Your student fee and 6<sup>th</sup> campout fees are already assigned to your child in late July or early August. Preschool fees and band fees will be assigned to students in mid to late August.
- To add items to your cart, select the item(s) and click on the blue “Pay Selected Fines/Fees” button.
- You can also click on the “Home” button to return to the home screen. You can then make purchases for other children before checking out. A lunch deposit in any individual child’s account will be present for all children in the family.
- When all fees are in your shopping cart for **your family**, click “**Checkout.**” Enter all payment information and click the “CHECKOUT” button.
- Your payment will be processed and receipt can be viewed and printed.
- Once you have paid all fees, you are ready to “**Sign Out**” of the InTouch online payment system.

### Links for Additional Information:

- Contact Us: Request additional information or ask questions about a payment.

If you have any questions regarding the InTouch online payment system, contact Christie VanWey in the District Office at [cvanwey@cpuschools.org](mailto:cvanwey@cpuschools.org) or (319) 849-1102.

## **The Girls On the Run (3rd-5th Grade) and Heart & Sole (6th-8th Grade) Season**

### **begins the week of September 4th 2017!**

Coach Registration is open NOW and we are looking for coaches for all CPU sites: Intermediate, Primary and Middle School!

No coaching or running experience needed for this fun and impactful experience! We will train you in all things GOTR!

To be a coach: ~fill out a coaching application at [www.girlsontheruniowa.org](http://www.girlsontheruniowa.org) ~Attend the New Coaches training! GOTR and Heart & Sole Program registration for girls will open August 14th at [www.girlsontheruniowa.org](http://www.girlsontheruniowa.org)! Mark your calendar now! CPU Sites fill up fast!

Look for more GOTR and Heart & Sole info at the CPU Meet and Greet Events on August 21st!

The 10 week season starts the week of September 4th For questions, please contact Hailee Sandberg, volunteer coach [hsandberg@iowatelecom.net](mailto:hsandberg@iowatelecom.net), 319-360-1569

or Noreen Thurston, GOTR Program Manager at [noreen@girlsontheruniowa.org](mailto:noreen@girlsontheruniowa.org)

~Website: [www.girlsontheruniowa.org](http://www.girlsontheruniowa.org) ~ Facebook: [www.facebook.com/GOTREasternIowa](http://www.facebook.com/GOTREasternIowa)

## **Annual Notifications**

### **Open Enrollment**

Parents/guardians considering the use of the Open Enrollment option to enroll their child(ren) in another public school district in the state of Iowa should be aware of the following dates:

**September 1, 2017** - Last date for open enrollment requests for entering kindergarten students for the 2016-17 school year.

**March 1, 2018** - Last date for open enrollment requests for the 2018-19 school year.

Parents/guardians of open enrolled students, if you have any questions about open enrollment, feel free to contact the District Office at 319-849-1102, ext. 6013.

### **Use of Video Cameras On School Premises and School Transportation**

The Center Point-Urbana Community School District Board of Directors has authorized the use of video cameras on the school district premises and video cameras and audio recording equipment on the school district transportation. The video cameras and audio

recording equipment will be used to monitor and record student behavior to maintain order on school premises and school transportation and to promote and maintain a safe environment. Students and parents are hereby notified that the content of the video and audio recordings may be used in a student disciplinary investigations and/or proceeding. The content of the video and audio recordings may be confidential student records and may be retained with other students records. Video and audio recordings may be retained if necessary for use in a student disciplinary investigation and/or proceeding or other matter as deemed necessary by the administration. Parents may request to review video and audio recordings of their child if the video and audio recordings are used in a disciplinary proceeding involving their child.

### **Support Services Available**

Support services are available to assist teachers and families when concerns arise with students. These services include building staff (At-Risk Coordinator, special education teacher, counselor, nurse, health secretary, etc.) and Grant Wood Area Education Agency staff (psychologist, social worker, consultant, speech-language pathologist, occupational and physical therapist, work experience coordinators, and others). Teachers and families may use input on an informal basis or request formal assistance in identifying strategies to address a concern, in carrying out these strategies, or in monitoring individual student progress. These services are available for all students by teacher or parent request through the counselor at the student's school.

### **Parents'/Guardians' Rights Notification**

Parents/guardians in the Center Point-Urbana School District have the right to learn about the following qualifications of their child's teacher: state licensure requirements for the grade level and content areas taught, the current licensing status of your child's teacher, and baccalaureate/graduate certification/degree. You may also request the qualifications of an instructional paraprofessional who serves your student in a Title I program or if your school operates a school wide Title I program. Parents/guardians may request this information from the District Office.

### **Equity at CPU**

#### **EQUAL EDUCATIONAL OPPORTUNITY**

The Center Point- Urbana School District offers career and technical programs in the following service areas:

- Architecture and Construction

- Science, Technology, Engineering, and Mathematics
- Transportation, Distribution and Logistics
- Business, Management, and Administration
- Health Science
- Human Services

It is the policy of the Center Point-Urbana School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact Mr. Jon Hasleiet, 202 West Main St, Urbana, Iowa, 319-849-1102, [jhasleiet@cpuschools.org](mailto:jhasleiet@cpuschools.org).

The board requires all persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district to subscribe to all applicable federal and state laws, executive orders, rules and regulations pertaining to contract compliance and equal opportunity.

### **Administrative Rules Regarding Student Records**

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Center Point-Urbana Community School District (CPUCSD), with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, CPUCSD may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow CPUCSD to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and

- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories—names, addresses and telephone listings—unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Center Point-Urbana CSD to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing by **August 31, 2017**. Center Point-Urbana Community School District has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or in part, cannot be used for this purpose.)

## **Asbestos Containing Materials Notification**

Asbestos is an issue we have been dealing with for many years. The Asbestos Hazard Emergency Response Act of 1986 (AHERA) was enacted to determine the extent of content and develop solutions for any problems schools may have with asbestos containing building materials. As a result of this act, our facilities are re-inspected and reassessed every three years. We continue to monitor the conditions of these materials through our on-going six month surveillance program. It is our district's intent to comply with federal, state and local regulations governing asbestos to ensure a safe environment for our students, staff and visitors. A copy of our district's Asbestos Management Plan is available at our facilities' administrative office during regular school hours. Any inquiries regarding the district's Asbestos Management Plan should be directed to Facilities Director Matt Post at 849-1102 ext. 9-1120.

## **Federal Education Rights and Privacy Act Notification of Rights under FERPA for Elementary and Secondary Schools**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the School receives a request for access. Parents or eligible students should submit to the school principal, or appropriate school official, a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write the school principal, or appropriate school official, clearly identify the part of the record

they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board; a person or company with whom the school has outsourced services or functions it would otherwise use its own employees to perform (such as an attorney, auditor, medical consultant, or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the office that administers FERPA:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202



## 2017-18 Bus Times

### AM

**Urbana** route buses arrive at Intermediate in Urbana at 7:55am

Shuttle buses depart Urbana at 8:03am

Shuttles from Urbana arrive at Middle School at 8:20am

Shuttles from Urbana arrive at Elementary at 8:25am

**CP** route buses arrive at Primary at 8:00am

**CP** buses depart at Primary at 8:05am

Shuttle buses arrive at Middle School at 8:10am

Shuttles from CP arrive at Intermediate in Urbana at 8:17am

### PM

Shuttle buses depart Primary building at 3:22

Shuttle buses depart Middle School at 3:25

Shuttle buses arrive at the Intermediate at 3:35

**Urbana** route buses depart the Intermediate at 3:40

### PM

Shuttle buses depart the Intermediate at 3:20

Shuttle buses arrive at the Middle School 3:29

Shuttle buses arrive at the Primary at 3:35

**CP** route buses depart the Primary at 3:40

Please allow for variance in departure and arrival times the first 2 weeks of school as all school personnel work to make sure all students are riding the correct bus.

### PBIS for CPU Buses

The privilege of riding a school bus carries with it some responsibilities on the part of the student. Students will be rewarded for following the expectations below.

#### CPU Bus Expectations

Caring	Positive	Respectful	Upstanding Citizen
Use kind words	Greet the bus driver and others	Sit and stay in your seat facing the front Keep out of the aisle Keep your hands and feet to yourself	Take care of the bus Pick up after yourself and others Enter and exit safely

A passenger may be denied the privilege of bus transportation if they do not follow the CPU Bus expectations.

#### Consequences for Not Following CPU Bus Expectations:

1ST OFFENSE– Verbal reprimand by driver and a bus conduct form will be filed with the appropriate building administrator.

2ND OFFENSE– Driver will file a bus conduct report with the appropriate building administrator. An administrator will place the student on probation for the remainder of the school year.

3RD OFFENSE– Third bus conduct report the student will be removed from riding ALL buses for two (2) days.

4TH OFFENSE– Fourth bus conduct report will result in a five (5) day suspension from all bus riding. A meeting with the bus driver and administration will occur before the student is reinstated.

5TH OFFENSE– Fifth bus conduct report filed will result in a minimum of ten (10) days from all bus riding with a possible suspension of riding privileges for the remainder of the year or administrative discretion. A meeting with the bus driver and administration will occur before the student is reinstated.

**Fighting** – (defined as “a hostile encounter of anger and blows to another”) and/or **Harassment** (defined as, but not limited to, comments based upon race, creed, sex, color, national origin, religion, or disability) will be disciplined as an automatic “THIRD OFFENSE” for first incident and progressing to the “FOURTH OFFENSE” for additional incidents.

## **Primary-Intermediate**

Welcome to the 2017-8 school year! On behalf of the faculty and staff at the PK-2 Primary Elementary and the 3-5 Intermediate Elementary building, we look forward to your child attending our school. Please be assured that we will work with you so that your child learns at a high level both academically and socially this school year.

There is a lot of important information included in the newsletter, please be sure to read each section as it pertains to your child. Remember that school begins on Wednesday, **August 23rd at 8:30 a.m. for our K-2 students and 8:25 for 3-5 students.** Pre-school classes begin on **Monday, August 28th or Tuesday, August 29th at 8:30 a.m.** Drop off and pick up information is included in this newsletter.

As we start any new school year, there will always be some minor changes needed as we go forward. Please be flexible the first few weeks of school as we work through those changes that may need to be made. As your child's teacher gets to know his/her class and your child, please expect a communication by note, email or phone within the first 3 weeks of school as to how your child's school year has begun.

We look forward to seeing you and your child at **Meet & Greet**, on **Monday, August 21<sup>st</sup> from 2:00-6:00 p.m.** **Meet & Greet** is for all PK-5 students. We look forward to meeting you on August 21<sup>st</sup>.

Sincerely,  
Ann Wooldridge, Principal  
Center Point-Urbana Primary  
[awooldridge@cpuschools.org](mailto:awooldridge@cpuschools.org)

Jon Hasleiet, Principal  
Center Point-Urbana Intermediate  
[jhasleiet@cpuschools.org](mailto:jhasleiet@cpuschools.org)

### **New Elementary Staff**

#### **Kayla Edgerly-Special Education**

Mrs. Edgerly graduated from Iowa State University in May of 2017. She graduated with a bachelors degree in elementary education and endorsements in reading, language arts, and special education. This will be Kayla's first year teaching! In her free time Kayla enjoys camping, boating, reading, and being outdoors! She is very excited to join the district!

#### **Megan Manderscheid-3<sup>rd</sup> Grade**

Ms. Manderscheid graduated from the University of Northern Iowa in May with a degree in Elementary Education and a K - 8 Reading Endorsement. Megan lives in Cedar Falls. In her free time, Megan enjoys running, being outdoors, reading, and spending time with her friends and family. Megan is excited to begin her teaching career in the CPU school district.

#### **Heather Mougín-Special Education**

Ms. Mougín graduated from Loras College in Dubuque in 2011. She then worked as a para in the Clear Creek Amana School District for a year. She is now coming to CPU from the Waterloo Community School District where she worked as a behavior focused teacher in the middle school setting for 3 years and as an elementary special education teacher for 2 years. She is the mother to two boys, 18 month old Kasen and 10 year old Kieron. In their free time they spend time with family. They like to listen to music, dance, be outside, and stay busy.

#### **Jennifer Teagle-5<sup>th</sup> Grade**

Ms. Teagle previously taught 6th grade for 10 years at Mid-Prairie Middle School in Kalona and 5th/6th grade for 5 years at Horn Elementary in Iowa City. She graduated from the University of Iowa in May 2002 with a degree in elementary education and a reading endorsement. Jenny also has her Masters Degree in Quality Schools from Graceland University. She has two amazing little girls. Jade Lily is 9 and in 4th grade. Sage Rayne is 5 and in 1st grade. In her free time from school, Jenny enjoys being outside with her friends and family, crafting with her kids, and reading. Jenny is very excited to be joining the CPU district.

#### **Michelle Halac- K-12 TAG**

Mrs. Halac will be joining the CPU staff as the Talented and Gifted teacher and as an assistant volleyball coach. Michelle has taught high school mathematics at Monticello for the past three years. She has also been at a private school in Clinton and in a suburb of Dallas, Texas during her teaching career. Michelle graduated from Cornell College in 2007 with a double major in secondary education and mathematics. She also received her Masters degree in education administration from St. Ambrose University in 2015. Michelle lives in Center Point with her husband, Mike, and her four children, Addison, Austin, Kennedy and Kasen. She is a graduate of CPU, class of 2003, and is thrilled to once again be part of the school district.

## **Julie Hakert-2<sup>nd</sup> Grade**

Mrs. Hakert has been a substitute teacher in the district for 3 years. She previously taught 4th grade and middle school math at St. Matthew School in Cedar Rapids for 6 years. Julie graduated from Iowa State University in 1998 with a degree in Elementary Education, along with endorsements in math and coaching. She lives in the Center Point area with her husband, Lee, and their 3 kids, Ben, Bailey, and Brayden. In her free time Julie enjoys spending time with her family, attending her children's different activities, gardening, and reading.

### **PTO Information Attention All PK-5 CPU Families WE NEED YOU!**

Welcome to the start of another great school year at Center Point Urbana! As part of our preparation for the new school year, we want to extend an invite to all our parents to join PTO.

"Many hands make light work" is our motto while our goal is to promote a partnership between parents, teachers, and community members. Joining PTO allows you to meet and talk with other parents, get to know the teachers who work with your child and to help plan fun, family-oriented activities throughout the school year.

**Who can join PTO?** Parents are needed from both the Primary and Intermediate buildings. There will be teacher representatives from both buildings at each meeting as well, many of whom will be leading the committees.

#### ***What does a PTO meeting look like?***

- Monthly Meetings: August (Kick Off), October, November, January, February & March
- 6-6:25pm Enjoy a free meal with your family (August, November, January & February)
- 6:25-6:30pm Drop your children off at the free childcare
- 6:30-7pm Informational part of our PTO meetings: topics include technology, health, curriculum overview, extra-curricular activities, facility updates, etc.
- 7-7:30pm PTO committee work

All are welcome to come for the free meal and attend the full PTO meeting, however you are also welcome to come for just the informational piece--it's up to you to decide how much you want to be involved.

#### **PTO Kick Off Meeting**

If you are interested in joining PTO, our first meeting is Thursday, September 14th **at the Intermediate building**. Dinner starts at 6:00 and our meeting will begin at 6:30. (Note time change on dinner)

**Childcare is provided** for all our monthly meetings. If you'd like to take advantage of our free childcare, just send an e-mail to either Mrs. Wooldridge at [awooldridge@cpuschools.org](mailto:awooldridge@cpuschools.org) or Mr. Hasleiet at [jhasleiet@cpuschools.org](mailto:jhasleiet@cpuschools.org) letting them know how many children you will need Child Care for.

#### **Upcoming PTO Events:**

##### **August**

**21<sup>st</sup>** Come to the PTO table and pick up a brochure and get your picture taken

##### **September**

**14** PTO Kick Off Dinner at 6:00 and meeting at 6:30 at the Intermediate

**21<sup>st</sup>** Donuts w/ Dad-Intermediate

**22<sup>nd</sup>** Walkathon-Intermediate

**28<sup>th</sup>** Donuts w/ Dad-Primary

##### **October**

**28<sup>th</sup>** Trick or Treat-Primary

#### **Center Point Preschool Drop Off and Pick Up-**

The procedures for dropping off and picking up pre-school students are listed below. Always have safety for your child and other students in the forefront of your mind when dropping off and picking up your child. Please talk to your child's teacher if you have questions about the procedures below.

##### **Before School:**

1. **All parents or persons dropping off a pre-school student must escort them into the preschool pod area each day.**
2. Students may enter the building at 8:00 or 12:20. Students may enter at the main

entrance or the pre-school entrance. If the student is entering the main entrance, the adult must pick up a lanyard and sign in at the office before going past the office.

3. Parents may park in the north or east parking lots.
4. Parking is not allowed on the curb. The curb is reserved for K-4 drop off.

#### **After School:**

1. Please be patient.
2. Students will be escorted to the front of the building by an adult.
3. Please enter the U-shaped parking lot on the east side(front) of the building. Keep to the right and pull up as far as possible.
4. Please stay in your vehicle and wait in line
5. Your child **MUST** enter your vehicle on the passenger side of the vehicle.
6. If you will be meeting your child inside of the building, you must find a parking space in one of the two lots. Parking is not allowed on the curb. The curb is reserved for curbside pick-up.
7. Please stay inside your car unless you need to assist your child into the vehicle.
8. Once you have picked up your child, pull to the left and slowly leave the parking lot.

#### **K-2 Pick Up and Drop Off**

The procedures for dropping off and picking up K-2 students will not change. Always have safety for your child and other students in the forefront of your mind when picking up your child. Please stay in your vehicle and wait in line if you would like to pick up your child from school. Your child **MUST** enter your vehicle on the passenger side of the vehicle. If you will be meeting your child in front of the building, you must find a parking space in one of the two lots. If you will be meeting your child inside the building, please wait in the yellow pod outside the office or outside by the office entrance.

#### **Before School:**

1. Students may enter the building at 8:00. If your child is not eating breakfast, it is best to have them arrive between 8:15-8:30.

2. If you need to come into the building, please find a parking place in one of the parking lots. Parking is not allowed on the curb.
3. If you are driving your child to school, please enter and exit via the U-shaped parking lot on the east side (front) of the building. Drop off your child at the front of the building.
4. Please have your child ready to exit the car as soon as possible. Have your child exit the curbside of the vehicle.

#### **After School:**

1. Please be patient.
2. Students will be escorted to the front of the building by an adult.
3. Please enter the U-shaped parking lot on the east side(front) of the building. Keep to the right and pull up as far as possible.
4. Students will enter your vehicle as you pull up to the curb. Please stay inside your car unless you need to assist your child into the vehicle.
5. Once you have picked up your child, pull to the left and slowly leave the parking lot.
6. Between 3:15 and 3:25 is a very congested time to pick up students. Think about picking up your child between 3:25 and 3:35 as the traffic is much less congested at that time. There are adults on duty in front of the building until 3:45.
7. **THERE IS NO PARKING ON PALO ROAD AT ANYTIME. THIS CREATES A SAFETY ISSUE FOR ALL VEHICLES IN THE VICINITY.**

#### **Drop Off & Pick Up at the Intermediate Building**

It is strongly recommended that your child stays in school until the end of the school day. If you do need to pick up your child early, please come into the office.

The angled parking spaces directly south of the building is still a good space to pull up and park when they are available.

### **Before School:**

1. If you live within walking distance, please have your child walk to school whenever possible.
2. Students may enter the building at 8:00. If your child is not eating breakfast, it is best to have them arrive between 8:15-8:20.
3. If you are going to drop off your child, the best location is in the circle area by the flagpole. Please pull around close to the office and drop your child off at the plaza area if possible. Please have your child get out the passenger side of your vehicle to avoid traffic.
4. If you need to come into the building, please find an angled spot in front of the building.

### **After School:**

1. Please be patient. If you live within walking distance, please have your child walk home whenever possible.
2. The circle by the flagpole is the safest area to pick up your child. Please pull as far around as possible and have your child enter the passenger side of the vehicle to stay out of traffic.
3. You may also park in the angled spaces to the south of the building.

The parking lot on the east side of the building should be avoiding for dropping off and picking up students. The bus traffic makes this a more dangerous place for students. The District would like to remind parents of 2 safety procedures if you use this lot.

#1. When buses are present in the parking lot, do not walk between the parked buses. All individuals need to walk in front of the first bus in line or behind the last bus in line. Maintaining student and parent visibility is a priority for our drivers.

#2. Children are not allowed to walk through the parking lot without an adult with them. The most efficient way to pick-up or drop-off your child is in the designated pick-up and drop-off area directly south of the school.

### **Bicycle Safety Rules**

Please go over the rules for pedestrian and bicycle safety with your children before the first day of school.

- Wear a helmet
- Use proper hand signals
- Look both ways before crossing the street
- Bicycles should be walked across intersections

### **After School Change in a Child's after School Routine Procedures**

This procedure is in place for all PK-5 students when the after school routine changes for a student. All after school typical routines will be communicated to your child's teacher during *Meet & Greet*.

When a child's after school routine is different than what has been communicated to the child's classroom teacher the following procedures will be used.

1. Please communicate in writing to the teacher and/or a phone call to the office that the child's after school routine has been changed. All written notes to the classroom teachers will be given to the office at the beginning of the day. Please contact the office before 2:30 so that a "**Change in Plan**" note can be written and given to the classroom teacher.
2. Each day by 2:30, office personnel will write a "**Change in Plan**" note for any called in or written changes in after school routine for students and deliver the note to the classroom teacher. When the "**Change in Plan**" note arrives in the classroom, the classroom teacher will communicate the change to the student. The student will take the note. If the child will be riding a bus, the "**Change in Plan**" note will be the child's ticket to get on the bus.
  - A. If there is any discrepancy as to what the child is to do after school, the "**Change in Plan**" notes will be a written plan to be referred to as they will be carboned and a copy will be kept in the office.
  - B. It is essential that all changes in after school routine be communicated in writing to the

classroom teacher and/or called into the office by 2:30 each day so that your child gets the correct information and arrives to his/her after school destination in a safe manner.

- C. It is essential that all changes in after school routine be communicated in writing to the classroom teacher and/or called into the office by 2:30 each day so that your child gets the correct information and arrives to his/her after school destination in a safe manner.

### **Elementary Visitors and Volunteers**

As always, the district encourages visitors and volunteers in the elementary buildings. It is very important for you to be a part of your child's educational experiences. In an effort to ensure the safety of our students in the elementary, it is necessary to know who is in our buildings at all times. Therefore, all people who enter the building and wish to go beyond the office **MUST** wear a visitor's badge. Please stop in the office, sign in and pick up a badge. When leaving the building, please sign out and leave the badge in the office. Anyone wishing to take their child past the office must also check in at the office to pick up a lanyard. Anyone past the office without a visitor's badge will be directed by staff to return to the office to get one.

Teachers will have forms for people who are interested in volunteering in the elementary buildings at *Meet & Greet*. The Volunteer Registration Form will allow us to find people interested in volunteering in one/both of the elementary buildings. The registration form will be used for parents and people within the community who are interested in volunteering. There will also be a handbook for volunteers so everyone is aware of the possible roles and expectations of a volunteer within the district. If you have any questions about volunteering in the district, please contact your child's teacher or the building principal.

Thanks for your cooperation with ensuring the safety of our students.

### **Medications**

It is a CPU School policy that whenever a student should have a prescription or over-the-counter medication given by the school nurse at school, written authorization and instruction **must** be provided by a parent or legal guardian. The following information is to be on the **original** bottle and properly labeled by a registered pharmacist:

- student's name
- name of medication
- dosage
- time medication is to be given at school
- physician

For long-term medication, do not send more than one month's supply. Please complete the medication form and return it to the school when medications are necessary during the school day.

## **Middle School**

### **Please Welcome New Middle School Staff!**

#### **Michelle Halac- K-12 TAG**

Mrs. Halac will be joining the CPU staff as the Talented and Gifted teacher and as an assistant volleyball coach. Michelle has taught high school mathematics at Monticello for the past three years. She has also been at a private school in Clinton and in a suburb of Dallas, Texas during her teaching career. Michelle graduated from Cornell College in 2007 with a double major in secondary education and mathematics. She also received her Masters degree in education administration from St. Ambrose University in 2015. Michelle lives in Center Point with her husband, Mike, and her four children, Addison, Austin, Kennedy and Kasen. She is a graduate of CPU, class of 2003, and is thrilled to once again be part of the school district.

#### **Cindy Zimmerly – Special Education**

Mrs. Zimmerly graduated with a Bachelor's from Iowa State University and just completed her masters from Morningside College in Sioux City. Before teaching at Center Point, she taught behavior focus for the Cedar Rapids School District. She then taught at College Community

and Glenwood (located in Southwest Iowa) along with teaching experience in Kansas and Arizona. Mrs. Zimmerly enjoys spending time with family, being outside and camping. Her favorite sports to watch are softball/baseball and soccer and hobbies are sewing, reading and puzzle books.

### **First Day of School**

The first day of school is Wednesday, **August 23<sup>th</sup>** and the MS starts at 8:25. Students will report to their first block teacher first thing in the morning. We will then give out schedules for the day. This is a full day of school and we will be having a regular schedule for that day. If students arrive before 8:15, 6th graders report to the cafeteria and the 7th/8th graders report to the gym.

### **K-8 Meet and Greet**

K-8 Meet and Greet will be on August 21st from 2:00 p.m.-6:00 p.m. This is NOT the day before school starts so be sure to mark this in your calendar.

Students and parents have the chance to bring school supplies and talk with teachers. Schedules will be out for students to get by the office and also in each of the halls. Maps will be in those places also so you can get to know the building. There will be opportunities to gather more information. Plan to attend!

### **6<sup>th</sup> Grade Expectation/Campout Meeting for Parents**

We will be having the 6<sup>th</sup> grade meeting after Meet & Greet on Monday, August 21st starting at 6pm. Students and parents will get to go through their schedule for the first day of school and then get information about campout.

### **IMPORTANT INFORMATION**

### **REGARDING REQUIRED**

### **IMMUNIZATIONS FOR INCOMING 7<sup>th</sup>**

### **GRADERS**

### **IMPORTANT-PLEASE READ**

There are now 2 required immunizations for incoming 7<sup>th</sup> graders. Your child must have proof

of these immunizations turned in before the start of school in August. The required immunizations are a one-time dose of meningococcal (A,C,W, Y) vaccine and Tdap ( tetanus, diphtheria, pertussis or whooping cough) vaccine. Note that there is no grace period. You must have the immunization records to the school before the first day of school or your child will not be able to attend. Please check with doctor as soon as possible and send a copy of the needed immunizations to the middle school.

The documentation of immunizations need to be in the middle school office by Aug. 10<sup>th</sup> (fee day), so please plan ahead.

If you have questions please contact Karen Lint, School Nurse at 849-1102 ext 3114.

### **High School**

### **Please Welcome New High School Staff!**

### **Jeremy Arends-High School English**

Mr. Arends graduated from the University of Iowa with a Bachelor of Arts in English in 2006 and from the University of Northern Iowa with a Bachelor of Arts in Secondary Education in 2008. He taught for one year at at Louisa-Muscatine community schools and eight years at HLV (Victor) community schools and he enjoys spending time with son, reading, and hiking.

### **Bradley Wilson-Vocal Director**

Mr. Wilson went to Iowa State University, where he received a double major in Music and Civil Engineering. He then worked for 2 years as an engineer and performed in free time. Mr. Wilson then left engineering and went to the University of Kansas for my Masters of Music Education and taught 6th grade through 12th grade Vocal Music at BCLUW Middle School and High School in Conrad, Iowa.

As far as hobbies, he loves to cook and go biking.



RightWay Driver Education Inc. holds their driver's education classes at Center Point-Urbana High School. To get information on the dates and times they will offer classes and the cost, you may contact them by phone at 319-350-1733 or email at [info@rightwaydrivered.com](mailto:info@rightwaydrivered.com) or go to their website at [RightWayDriverEd.com](http://RightWayDriverEd.com).

Classes run October 16, 17, 18, 19, 20, 23, 24, 25, 26 & 27 from 6:45pm-9:45pm.

### **2017 HIGH SCHOOL "AFTER-FOOTBALL GAME" PARTIES**

We are in need of after football game party volunteers. Don't know what this is or the qualifications to hold this party? Read on... for more than a decade, some very unselfish and supportive parents have opened their homes to our high school students for a safe place to gather after our Friday night home football games. Our students have enjoyed having a place to go and socialize with their friends while consuming munchies, sandwiches and sodas. This is a safe environment where our students can go without worries of any hassles or problems. They have done an excellent job of disciplining themselves while having a lot of fun at the same time. A few rules are to be followed by CPU students and are enforced by the host parents:

1. Students are to stay - not come and go. If they leave, they are not allowed back.
2. No food or beverages are to be brought into the party. All food and drink will be provided by the hosts.
3. No use or possession of any illegal substances or objects will be allowed.
4. Students are asked to pick up after themselves and leave promptly by 12:00 a.m. (midnight).

The Linn County Law Enforcement and Benton County Law Enforcement agencies are aware of the parties' locations and times. If there are any

problems, the police will be immediately contacted.

Donations and volunteers are needed - all the food and drink is provided and prepared by party hosts. If you'd like to leave a donation or are willing to help, please contact the high school office or the hosts of that particular evening. Many hands make lighter work and also the donations help with the financial burdens of today's times. Thank you!

Please contact Cathy Fisher at [cfisher@cpuschools.org](mailto:cfisher@cpuschools.org) if you are interested and want to learn more. Home football games are:

Friday, Aug. 25, 2017-Vinton-Shellsburg

Friday, Sept. 15, 2017-West Delaware

Friday, Sept. 22, 2017-Clear Creek Amana (Home Coming)

Friday, Oct. 13, 2017-Central DeWitt

### **IMPORTANT INFORMATION REGARDING REQUIRED IMMUNIZATIONS FOR INCOMING SENIORS PLEASE READ**

For the 2017-18 school year seniors will need to have proof of a meningococcal (A C W Y) vaccine at age 16 or older to attend school next year. Students must have proof of the vaccination turned into the high school before the start of school in August or your child will not be able to attend. Note there is no grace period. The documentation of the immunization needs to be at the high school office by Aug 10<sup>th</sup> (fee day). Please check with your child's doctor now to make sure he or she has had the vaccine at age 16 or older and get a copy to the high school. If your child has not had this vaccine, please schedule an appointment to have it done and turn it in to the high school. If you have any questions, contact our school nurse, Karen Lint at 849-1102 X1221 or [klint@cpuschools.org](mailto:klint@cpuschools.org). Forms can also be faxed to 849-2068 at the high school.



