

Preschool Drop Off/Pick Up-Center Point

The procedures for dropping off and picking up pre-school students are listed below. Always have safety for your child and other students at the forefront of your mind when dropping off and picking up your child. ***All preschoolers must be dropped off and picked up by a responsible adult.*** Please talk to your child's teacher if you have questions about the procedures below.

Before School:

1. All Parents or persons dropping off a preschool student must escort them into the preschool pod area each day.
2. Students may enter the building at 8:00 or 12:20. Students may enter at the main entrance or the preschool entrance. If the student is entering the main entrance, the adult must bring their driver's license and sign in at the office before going past the office.
3. Parents may park in the north or east parking lots.
4. Parking is not allowed on the curb. The curb is reserved for K-2 drop off.

After School:

Please be patient.

1. Students will be escorted to the front of the building by a staff member.
2. Please enter the U-shaped parking lot on the east side(front) of the building. Keep to the right and pull up as far as possible.
3. Please stay in your vehicle and wait in line.
4. Your child **MUST** enter your vehicle on the passenger side of the vehicle.
5. If you will be meeting your child inside the building, you must find a parking space in one of the two lots. Parking is not allowed on the curb. The curb is reserved for curbside pickup.
- 5 Please stay inside your car unless you need to assist your child in the vehicle.
6. Once you have picked up your child, pull to the left and slowly leave the parking lot.

We appreciate your cooperation and patience during drop off/pick-up times. Although the process is not perfect, we do our best to make sure every child is picked up safely.