

PRESCHOOL DROP OFF/PICK UP-CENTER POINT

The procedures for dropping off and picking up pre-school students are listed below. Always have safety for your child and other students in the forefront of your mind when dropping off and picking up your child. Please talk to your child's teacher if you have questions about the procedures below.

AM CLASS

Before Preschool:

- 1. All Parents or persons dropping off a pre-school student must escort them into the pre-school pod area each day.**
2. Students may enter the building at 8:00. Students may enter at the main entrance or the pre-school entrance. If the student is entering the main entrance, the adult must pick up a lanyard and sign in at the office before going past the office.
STUDENTS THAT ARRIVE BEFORE 8:20 WILL STAY IN THE POD AREA WITH PARAPROFESSIONALS. Teachers will come out to greet the children beginning at 8:20.
3. Parents may park in the north or east parking lots.
4. Parking is not allowed on the curb. The curb is reserved for K-4 drop off.

After Preschool:

1. Please be patient.
2. Students will be escorted to the front of the building by an adult.
3. Please enter the U-shaped parking lot on the east side(front) of the building. Keep to the right and pull up near the elementary office.
3. Please park along the curb or in a parking spot and wait for your child to be dismissed by his/her teacher.
4. Once you have picked up your child, pull to the left and slowly leave the parking lot.

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PM CLASS

Before Preschool:

- 1. All Parents or persons dropping off a pre-school student must escort them into the pre-school pod area each day.**
2. Students may enter the building at 12:20. Students may enter at the main entrance or the pre-school entrance. If the student is entering the main entrance, the adult must pick up a lanyard and sign in at the office before going past the office.
3. Parents may park along the curb or in the north or east parking lots.

After Preschool:

1. Please be patient.
2. Students will be escorted to the front of the building by an adult.
3. Please enter the U-shaped parking lot on the east side(front) of the building. Keep to the right and pull up as far as possible.
4. Please stay in your vehicle and wait in line
5. Your child **MUST** enter your vehicle on the passenger side of the vehicle.
6. If you will be meeting your child inside of the building, you must find a parking space in one of the two lots. Parking is not allowed on the curb. The curb is reserved for curbside pick up.
7. Please stay inside your car unless you need to assist your child into the vehicle.
8. Once you have picked up your child, pull to the left and slowly leave the parking lot.